



Manly Creative Market,
Little Bayside Park, The Esplanade, Manly
Every Sunday 8am til 3pm

MANLY HARBOUR VILLAGE HALLOWEEN STREET PARTY

SATURDAY 27 OCTOBER 2018 11:00am-9:00pm

You are invited to participate in this annual event which attracts more than 20,000 visitors each year. The Street Party features entertainment on multiple stages, rides, market stalls, buskers, sideshows, food stalls and local cafes and restaurants, dress-up competitions, street parade, displays and movies, culminating in fireworks!

Market Stall Conditions

1. Complete the attached application, and return with appropriate payment, by 6:00 pm Friday 12 October 2018. *Only paid-up applications will receive a site allocation prior to the event.* Late applications and payments will be considered up til the opening of the event, **BUT** may be subject to a \$33 late fee; and all fees paid on the day must be in cash before setting up.
2. Stalls will be located at the organisers' discretion. If you need to be located beside a friend, please indicate their details.
3. Bump-in of stalls will be 10:00 am til 12:00 noon, depending on location; bump-out after 9:00 til 10:00pm. Vehicles cannot remain in or enter the festival area between 12:00 and 9:00. Parking is available **ONLY** in designated areas.
4. Standard Site – suitable for 3x3 gazebo or large market umbrella – generally 4metres wide x 3metres deep - \$176.00 per site including GST. **Double sites attract double the fee.** Multiple or custom sites may be available; contact us for a quotation.
5. We prefer stalls that embrace the 'Halloween' theme with both products and presentation. Stallholders are encouraged to decorate their stalls and dress themselves in the spirit of the event.
6. Do not ask for exclusive rights to any product range! It will NOT be granted. However, the organisers will exercise discretion regarding duplication.
7. **IMPORTANT! Power for sites is NOT available.** Stallholders need to provide their own independent lighting for the evening trading. Battery-powered is recommended. Petrol, gas or diesel-powered generators are **NOT** permitted; and will be shut down when discovered.
8. In the case of inclement weather, no refunds will be given.
9. Cancellation by stallholders must be notified to the organisers before 6:00pm Thursday 25 October 2018 and will be subject to a \$33 Cancellation Fee.
10. All fees are due and must be received and cleared by 6:00 pm Friday 12 October 2018. Cheques should be made payable to "Manly Harbour Village Chamber of Commerce" and crossed "Not Negotiable". Credit / Debit Card payments cannot be accepted.
11. Direct Deposits can be made to National Australia Bank; A/c: MEDALCOTE PTY. LTD.; BSB No. 084-929; A/c No. 516470580. Notate the Payment with your "Surname" & "Halloween". Make note of the confirmation number and include on your application form. Allowance should be made to provide sufficient bank processing time to meet the due date.
12. **IMPORTANT!** Ensure all contact details are filled out and **LEGIBLE**, as you will receive your final instructions by email, fax or mobile SMS message in the weeks leading up to the event. Some road closures in the area will be in place from 10:00am til 10:00pm. Your stall location will determine where you arrive and set-up and operating times. Once advised of these, you **MUST** comply with those conditions.
13. Site allocations will be made for paid-up applications from 12 October and advised within the week after.

All enquiries to: David Raetz (Acting as Agent for Manly Harbour Village Chamber of Commerce, Inc.) 0412 051 128

Please call my mobile after hours ONLY, please – as I have a full-time job! 9:00am-5:00pm on weekends ONLY

Phone (Business Hours): 07 3348 3524 Fax: 07 3220 6492 E-mail: secretariat@manlyharbourvillage.com

In Person: Visitors' Information Centre, William Gunn Jetty, Fairlead Crescent, Manly Harbour



Like us and keep up-to-date on our Facebook pages:

"Manly Creative Market" "Manly Harbour Village"

"Wynnum Manly Tourism & Visitor Information Centre"



Markets and Events in the Parks are conducted by:
The Partnership of Manly Harbour Village Chamber of Commerce Inc. and Bayside PCYC





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IMPORTANT! THIS FORM CANNOT BE USED TO APPLY FOR A READY TO EAT FOOD/BEVERAGE STALL OR AMUSEMENTS (RIDES) SITE! PLEASE CALL 3348 3524 OR GO TO www.manlyharbourvillage.com FOR INFO & CONTACT DETAILS FOR THOSE!

STALLHOLDER REGISTRATION – Crafts, Confectionary, Toys, Attire & Décor, ETC.

PLEASE PRINT CAREFULLY SO IT IS EASILY READ BY SOMEONE NOT FAMILIAR WITH YOUR WRITING!

Name: _____

Phone: _____ Mobile: _____ Fax: _____

E-mail: _____

Business Name (if any): _____

ABN: _____ Product/service: _____

Site type/s and number required:	Gazebo _____ @ \$176	\$ _____ .00
	Custom _____	\$ _____ .00
Less discount for permanent Manly Creative Market stalls		\$ _____ .00
	Total	\$ _____ .00

Direct deposit Confirmation Number: _____

Cheque / Payment Enclosed: Yes / No

I agree to abide with all directions and conditions issued by the Organisers: Manly Harbour Village Chamber of Commerce, Inc. and/or its agents; in this application and from time to time; and acknowledge that failure to do so may lead to my exclusion from the event and forfeiture of all monies due or paid to the Organisers.

Signed: _____ Date: _____

ORGANISERS' USE ONLY: ACCEPTED _____ SITE No. _____ FEE PAID _____ RECEIPT _____

NOTES



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